

AlpCity logo (not ready yet!)

## ALPCITY – PARTNERS AND LOCAL PROJECTS FORMS

### Advice to partners:

Three forms prepared by the Scientific Steering Committee are attached, concerning respectively:

- Form 1 – The partner’s institutional role and capacity
- Form 2 – The partner’s involved territories
- Form 3 – The partner’s local activities within AlpCity

You might be under the impression that we are asking more than once the same information elements, especially in Form 1. But we seriously lack at the moment standard details and data regarding each partner’s project involvement. This makes it very difficult to exchange and share information between partners and to plan common activities. If we want to reach a good level of reciprocal knowledge, it is essential that each partner has a clear view of differences and similarities between the various experiences that will be undertaken within AlpCity.

Thank you for filling the forms in English with the best care and attention, even we appreciate it might be sometime difficult and your analysis may sometime not be perfect at this early stage. This material will allow us all to proceed and be able to integrate further details in the future. You are kindly requested to attach maps for the location of your local cases (file or paper version). After you have filled all cells (no limits to the number of lines), you are welcome to attach additional information and data on separate sheets of papers.

We will summarise these forms and present our analysis and comments at the meeting in Sierre (if possible by sending a document one week before).

Filled forms must be returned by email to the **Lead Partner** by the **7<sup>th</sup> of May**.

Thank you all for your kind cooperation.

**The Scientific Steering Committee**

## ALPCITY

### Form 1 - Partner's introduction

<b>Name of the partner</b>	HEVs – Haute école valaisanne (University of Applied Sciences Valais)
<b>Institutional role of the partner</b>	Swiss coordination Scientific responsibility for the pilot case St-Maurice
<b>Name of the sector in charge of managing AlpCity</b>	Institut Economie & Tourisme (Institute Economy & Tourism)
<b>Role of the sector within the partner's administrative structure</b>	Public Management Tourism Regional development
<b>Partner's expected benefits from the participation to AlpCity</b>	Exchange of experiences Learning from other cases Development of a new methodology for the setup of a tourism strategy in a municipality
<b>Indicate the WPs (4-7) in which the partner will undertake local case-projects (and if the partner is WP responsible)</b>	<b>WP 4 economic development</b> ■ ■ ■ ■ ■
<b>Organisational expectations from the participation to one or more specific WP4-7 (case-projects)</b>	A real coordination for each WP 4-7 is needed. Exchanges via e-mail and phone + specific discussion during the PSG meetings should permit this coordination.
<b>Expectations from the work of AlpCity Scientific Steering activities</b>	Already mentioned in the SSC guidelines (draft)

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Form 2 - Description of the concerned territory  
(geographic and/or institutional areas)

**NOT RELEVANT FOR HEVs**

<b>Administrative areas within the region</b>	
<b>Brief description of the mountain character within the whole partner's territory</b>	
<b>Structure of the towns within the region</b>	
<b>Names of all administrative area/s involved in the case-projects</b>	
<b>Number of inhabitants in these areas</b>	
<b>Specific issues on the structure of the towns in these mountain areas</b>	
<b>Economic characteristics of these towns (Regional, international or local functions)</b>	
<b>Social image of the mountains within the region</b>	
<b>Policies for the mountain</b>	

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Form 3 - Description of the local activities within AlpCity  
(IMPORTANT: please copy and paste the table, and fill one for each distinct case-project)

**NOT RELEVANT FOR HEVs**

<b>Title of the case-project</b>	
<b>Case-project abstract</b>	
<b>Reasons for the choice of this case-project</b>	
<b>Adopted methodology</b>	
<b>Expected benefits (local and regional levels)</b>	
<b>Are follow-up activities foreseen ?</b>	
<b>Expected value added (other than financial) from the participation to an INTERREG project</b>	
<b>Expected transnational exchange benefit gained from the case</b>	
<b>Output indicators</b>	
<b>Impact indicators</b>	
<b>Name of the town/s concerned (please list all individual towns and other administrative levels concerned by each case-project)</b>	
<b>Demographic, social and economic situation of the town/s concerned and specifically</b>	

<b>identified problems</b>	
<b>Role of the mountain resource within the local development chances of the town/s concerned (positive or negative)</b>	
<b>Expected contribution of the foreseen actions towards the development of the town/s concerned</b>	
<b>Who is the responsible for the concrete development of the project?</b>	
<b>How are activities sub-contracted? (if it is the case)</b>	
<b>Beside the partner, which administrative authorities are involved in the project? How?</b>	
<b>Who are the main local/regional project actors?</b>	
<b>The case is isolated or integrated within a broader frame/ programme of activities? How? How are these activities being financed?</b>	
<b>Timetable for the project development (July 2004 - May 2006)</b>	
<b>Total cost for the case (Euros)</b>	
<b>Are experts (non SSC) involved into the case and research activities undertaken for the case? What is their role?</b>	

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